

# Trinity Fellowship Church

Swim Coaching in an environment of LOVE from a Biblically based Christian perspective

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**Education Ministry since 1994**

Genesis Academy Christian School, Pre-K through 12<sup>th</sup> Grade

**Sports Ministry since 1997**

Team Genesis Swim Club &

LOVE Swimming

Updated 01-28-09

## Registration & Membership Forms Checklist & Policies

**Forms numbered 1 thru 10 need to be completed and returned.**

1. Registration and Sign-up Form
2. Registration and Member Fees Worksheet
3. Athlete Medical History Questionnaire
4. Liability Release & Indemnification Form
5. Medical Waiver & Release Form (for swimmers who have no medical release to participate in sports on file that is less than one year old)
6. Code of Conduct Form Athlete & Code of Conduct Parent or Guardian
7. Emergency Information Form
8. USA Swimming Annual Membership Form (for competitive age group swimmers and all age group returning swimmers)
9. AAU Membership Annual Application (for all swimmers)
10. United States Masters Swimming (USMS) Annual Membership Application (for swimmers age 19 and older – Adult Learn to, Fitness & Competitive Swimmers)

**Form number 11 & 12 is to be used by you as needed.**

11. Team Competitive & Training Uniform, Team Apparel, Team Training Equipment & Gear Order Form
12. Application for Assistance

**Forms number 13 thru 15 are for you to keep and reference as needed.**

13. Dress Code Requirements, Representation Requirements & Training Equipment Policy
14. Programs Fee Schedule
15. Registration, Refund and Policy

## Registration Instructions, Policies and Information

### Debits from your Escrow Account:

- Deposits to your escrow account can be done by debit/credit card, check, or cash. All Annual Registration and Program expenses are debited from your escrow account. Please see our Registration & Member expense worksheet.
- Annual Registration expenses are debited from your escrow account in one payment & Program expenses are debited monthly around the 20<sup>th</sup> of each month. All other sports ministry expenses are debited as they occur. A small convenience expense is charged for debit/credit cards and check escrow deposits to your account. This convenience expense (shared equally) will be billed between January & February of each year based on the number of families rostered at that time.

8144 Terre Bleue Drive \* PO Box 184 \* Bone Terre, Missouri 63628

Office/Fax 573-358-7727 \* Cell 573-366-0410

email [chico@i1.net](mailto:chico@i1.net) \* web address: [www.loveswimming.org](http://www.loveswimming.org)

We are committed to preparing our athletes to serve in a global and diverse society.  
“Love one another. As I have loved you, so you must love one another”. John 13:34

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- Being that escrow account deposits are donations used to cover administrative and other expenses to run our Sports Ministry Programs all REFUNDS are issued as credits to a your escrow account. We do not process refunds back to your debit/credit card or checking account. Escrow account credits are voided if a swimmer is no longer a member of our Sports Ministry.

## **Escrow Accounts:**

- Each family is required to establish a “**family escrow account**” to cover expenses that your swimmer may incur (i.e. swim meets, programs, apparel, equipment, gear, etc). You are required to initially deposit a minimum of \$50.00 per swimmer in your escrow account unless you make debit/credit card deposits to your escrow account then you have no minimum balance. A family without an adequate credit balance in their escrow account will not have credit extended on their behalf unless they have a credit/debit card on file to deposit funds in the account to cover whatever program expenses the swimmer might incur.

**Practice cancellation or change of location Policy:** Team Genesis/LOVE Swimming is a guest of the facilities that we utilize (rent) for swim practice. We are also not in charge of the operation of these facilities (chemicals, pool temperature, etc.). Every effort will be made to relocate practices when possible. If practice is cancelled or moved to another location due to pool related issues there will be no refund issued for that practice.

**Inclement Weather Policy:** All practices will be cancelled when the school district cancels school and/or activities due to the weather. Practice cancellations will be recorded on our swim clubs phone line, 573-358-7727. Email blasts and phone trees will also be utilized to notify swim families of practice cancellations. Refunds will not be issued for the cancellation of practices due to weather. Please contact Mrs. Jamie Methvin, Communications Chairwomen if you have any questions.

**Leaving the Team Policy:** Anyone leaving the team, for whatever reason, should do so in writing prior to leaving. You may mail, fax, or e-mail your written notification. If you have outstanding fees you will need to pay your bill before we can release your financial obligation to our Club. It is important to remember that your space on the team will be given away once you leave. If you choose to return later there may not be any space available.

**Team Travel Policy:** Swimmers are not automatically eligible to participate in team travel swim meet opportunities (in State and out-of State) they must first be approved for team travel by the Head Swim Team Coach in order to be entered into a swim meet/event to represent our Swim Team.

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**E-mail Communication Policy:** The club will use e-mail as a method of communication as much as possible. Please contact Mrs. Jamie Methvin, Communications Chairwomen if you have any questions.

**Parents at Practice Policy:** Parents should sit away from the practice area during training sessions. A Parent's presence at practice is often distracting to the coach and athletes. Parents who need to visit with a coach should make an appointment or telephone the coach so that the coach can give the parent full attention. Talking to a coach for a few "quick" minutes before or during a practice takes away from the athletes' time and may put the coach in a different frame of mind.

### **Parent Code of Conduct Policy**

Parents are required to abide by the following guidelines:

- (1) Practice teamwork with all parents, swimmers and coaches by supporting the values of Discipline, Loyalty, Commitment and Hard Work.
- (2) Do not coach or instruct the team or any swimmer at a practice or meets (from the stands or any other area) or interfere with coaches on the pool deck.
- (3) Demonstrate good sportsmanship by conducting yourself in a manner that is respectful of your swimmer, other swimmers, parents, officials and the coaches at swim meets and practices.
- (4) Parents/Guardians are expected to maintain self-control at all times. Know your role. Swimmers – Swim, Coaches – Coach, Officials – Officiate and Parents – Parent.
- (5) Criticizing, name-calling, use of abusive language or gestures toward the coaches, officials, and/or any participating swimmer will not be permitted or tolerated.
- (6) During competitions, questions or concerns regarding decisions made by meet officials are directed to Coach Alice or Coach Rudy. Parents/Guardians are to address officials via Coach Alice or Coach Rudy only.
- (7) **Sanctions:** If a parent/guardian conducts him/herself in such a way that brings discredit or discord to Team Genesis Swim Club or LOVE Swimming you will be subject to disciplinary action. Team Genesis Swim Club and/or LOVE Swimming maintains the right to terminate any membership with/without cause in the interest of our vision, mission and objectives.

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## **Team Pride Policy:**

It is important that all members take pride in their Team because coaches continuously check and monitor who is bringing families to the Team either through example or recruitment. Growth is the very life of the Team. Every Team needs to have growth for relays so that their swimmers get more opportunities. There are 3 reasons for a member of Swim Team not to set an example or invite others to the Team and these 3 reasons actually cut their swimmers opportunities. Here are the reasons a member of Swim Team knowingly or unknowingly would not bring others to the Team:

- (1) They are Selfish
- (2) They are Embarrassed
- (3) They just don't care about the growth of the Team

A Team is like a family and love is what makes us do our part to protect and make our family grow. Swim Team members work hard. To manage hard work we interact or play together – we call it relays. Relays are fun and they provide additional opportunities for swimmers to get their times. A relay can give a swimmer 2 or more additional times to get their time in a swim meet. There is an old saying: in order to get good at competing you have to compete. Relays make swimmers faster because the ultimate happens to a swimmer in a relay – they give of themselves not just for themselves but to others. Swimming fast is fun! Give a lot – get a lot. Giving is the ultimate gift of excellence because it allows us to be a people set apart to worship God in love which is why He created us in the first place. Set a good example by exhibiting good attendance, good work ethic, team spirit, improvement, performance, dedication, and leadership. Take pride in your Team by letting your love shine for your Team so that others will come and you can grow your Team, receive more opportunities for yourself and others on your Team.

**Questions:** All questions regarding practice organization, implementation, and design should be addressed to your or your swimmers coach during scheduled office hours, prior to the start of practice or at the conclusion of the coach's practice session. Remember, if a swimmer comes into a practice during a set, they will not enter the workout until the next set.

## **Contact Information:**

- Swim Club Office/Fax: 573-358-7727
- Swim Club E-mail: [chico@i1.net](mailto:chico@i1.net)
- Swim Club Office Hours: Tues - Wed - Thurs from 9am-12pm.
- Swim Club Web Address: [www.loveswimming.org](http://www.loveswimming.org)

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